



Standards Oversight Council (SOC)

Developing effective technical standards that protect Wisconsin's natural resources

131 W. Wilson Street, #601, Madison, Wisconsin 53703
 (608) 441-2677 || Fax (608) 441-2676 || socwisconsin.org

COUNCIL MEETING NOTES

Tuesday, September 9, 2020 || 1:00 pm – 4:00 pm

Online meeting

1:00 Welcome

Meeting Attendees (via phone/computer)

- DATCP – Bart Chapman, Matt Woodrow
- DNR – Bernie Michaud
- DOT – Hans Hallanger
- UW-Madison Extension - Chad Cook
- NRCS – Eric Hurley, Steve Becker
- WI Land+Water (County LCDs) – Perry Lindquist (Chair), Matt Albright
- WI Land+Water (staff) – Matt Krueger, Kate Brunner

Guests: No guests present

Review previous meeting notes and action items

Previous action items were completed. Discussions related to MOA are still ongoing. We'll discuss any updates related to manure composting later on.

A draft of the 5/19/20 Meeting Notes was emailed around to the team. No questions or edits were raised via email or in this meeting. The notes will be finalized and posted online by **Kate**.

Team updates – See details on attached Staff Report.

- **DATCP standards**
 - **01 Verification of Depth to Bedrock (Full)** – Broad Review May 20 to June 22, 2020; comments addressed. Publication soon. This is under review within DATCP management; publication is expected soon. Responses have been emailed to all commenters; the Team work and meetings are done. The SOC announcement is drafted and ready to go when the standard is up on DATCP's website. DATCP also expected to have their own press release prepared.
- **DNR standards**
 - **1010 Proprietary Filtration Devices (Full)** – Broad Review April 2020; comments addressed. Publication this month. Final standard posted on DNR website last week and email announcements were sent out through DNR, SOC and WI Land+Water listservs. Team Leader is doing outreach at NASECA event in a few weeks. I'll work with the DNR team leader on further outreach and training which we'll coordinate with the WI Land+Water training program manager.
 - **1061 Dewatering (Modified)** – Published May 2020. Training webinar July 29, 2020. No further work anticipated.
 - **1072 Horizontal Directional Drilling (Full)** – Team meetings ongoing. Started making additional progress with group work and writing details between meetings. Some details shaping up and the next

DATCP	WDNR	NRCS	UW Div. of Extension	County LCDs	WI Land+Water	WisDOT	USACE
Matt Woodrow (Vice Chair) (920) 427-8505 Bart Chapman (608) 224-4608	Bernard Michaud (608) 266-5239 Amy Minser (608) 266-4359	Eric Hurley (608) 662-4422 Steve Becker (608) 662-4422	Chad Cook (920) 232-1990	Perry Lindquist (Chair) (262) 548-7867 Matt Albright (608) 637-5480	Matt Krueger (Treasurer) (608) 441-2677	John Rublein (608) 246-7953 Hans Hallanger (608) 266-0279	Rebecca Graser (262) 641-6498

steps are now more clear—team will soon be tackling *HOW* to direct the user to the appropriate practices for their specific HDD design.

- **1008 Permeable Pavement** – This team plus a few guests met in June for a periodic check-in to hear from USGS on new research related to permeable pavement maintenance. No further meetings are scheduled; however, options for edits to the standard were discussed.
- **NRCS standards**
 - **Stream restoration (NRCS 395, 580, 582, and 584)** – Team meetings ongoing. Fast-paced progress. Half day meetings with sizable assignments by breakout groups between each meeting. We still have a long list in the parking lot topics but these are getting worked out in time. Steve is reviewing suggested edits with adjustments for NRCS needs (and restrictions); he anticipates draft standards for internal team review in the next couple months.
 - **Composting (agricultural)** – pathogen reduction. SOC Program Manager not involved in this work though tracking in the event there is upcoming SOC work. Conversations are continuing between DNR, NRCS and DATCP to create a technical document (possibly a Technical Note) to identify pathogen reduction in manure compost.
 - **590 Nutrient Management** – They got approval to continue using the previous WI standard (2015). This variance is for 1 year; they plan on renewing variance to continue with 2015 WI standard until the federal 590 is up for review again in a few years (expected in 2024?).
- **Future standard work** – timing and steps for upcoming standard updates.
 - Are there any future projects coming up soon?
 - No immediate standard work planned.
 - DNR expects to work on a new standard for enhanced phosphorus reduction, though not very soon. They have reduced staffing right now and need to finish all the publication announcements and training on proprietary filtration devices before shifting to another standard.
 - Nitrate reduction is possible addition to work plan in longer term. There is a separate workgroup meeting to develop a performance standard for groundwater protection. To implement, there would need to be a model or other tool to measure what's leaving the field. NRCS could do an interim standard that might look at little like NM standard.
 - Preparation time is helpful so Kate can prepare background work. This is especially important if there will be team application process.
 - Custodians will keep Kate informed of any upcoming work.

Financials & Budget – Review Q2 financials and budget comparison

- Expenses have been lower than expected due to cancelled meetings. There have been **no** in-person SOC meetings since mid-March.
- Remote meetings are expected to continue in foreseeable future, and we expect that the budget set up for Team Meetings will be under-spent likely by around \$5,000. The Training Program Events will also be under budget.
- In past years we have had carry-over in budget on the DATCP contract, which is by calendar year and ends December 31, 2020. We could roll over excess budget into next year.
- If there continues to be overages, we could also look into rolling over budget from other funding contracts. DNR may also have allowance to carry over funds; **Kate** will review contract terms on this option.
- We don't yet have a current contract from DNR though expectation is that we will get that confirmed for the funding requested, which held steady from the funding from previous years. The DNR contract requires additional scrutiny and approvals. This also occurred in 2018; at the time we thought this was a 5-year cycle of increase review. **Kate** will look into historical emails with MaryAnne to see if there is insight on to this scrutiny and how to navigate this.
- Excess funds could be used support a research project, as was done for some infiltration research at UW that supported DNR technical standards. The council agrees to avoid spending out large sums right now but to try and retain this excess for potential reductions in funding. Since the overall state budget is getting leaner, we should plan for possible contract decreases in future.

Memorandum of Agreement – Finalize collaborative edits to the draft MOA

Responses and edits to the draft were received from DATCP, DOT and Extension and redlined MOA emailed to the council representatives. There were few proposed changes; we review these on screen together.

Next steps – **council members** should each route these through their respective agencies for final review and get back to Kate by October 9. **Kate** will compile the edits in a final redline and a final cleaned up copy. **Kate** will send these revised documents to the **council members** for you to pursue your respective agency's signature. Ideally the signature and execution would be obtained before our next meeting (11/10), definitely before the end of the calendar year.

SOC Program Outreach – Discuss ideas for outreach associated with SOC's 25th anniversary in 2021

To honor SOC's 25th anniversary, next year would be a good time to have a celebration, which would also act as a boost to get the word out about SOC. We probably won't be able to celebrate in person, but will plan for virtual outreach.

Within each custodial agency we could do a presentation to staff; this would be more technical presentation on content and process. For shorter meetings and outside groups, we could just do a more cursory celebration type of presentation and invite attendees to join listserv for future announcements and participation opportunities.

Some ideas for meetings and groups to speak to:

- Internal staff presentations (DNR, DATCP and NRCS);
- WI Land+Water annual conference;
- WI Land+Water conservation employee training – ongoing 2x/year;
- Fox Wolf Watershed Alliance annual conference;
- NASECA meeting/conference/field day;
- DATCP area meetings;
- DNR CAFO training.

Meeting Closure – Focus on action items, next meeting agenda items

Action Items from this meeting:

- **Kate** will review DNR contract terms to see if there is an allowance to carry over funds from year to year. She'll discuss with Bernie if it looks like this will be needed.
- **Kate** will look into historical emails with MaryAnne Lowndes to see if there is insight on why and how the additional DNR management review and approval was navigated when encountered a couple years ago. She'll send information to Bernie.
- Steps to finalize the MOA: **council members** should each route these through their respective agencies for final review and get back to Kate by October 9. **Kate** will compile the edits in a final redline and a final cleaned up copy. **Kate** will send these revised documents to the **council members** for each to pursue your respective agency's signature. Ideally the signature and execution would be obtained before our next meeting (11/10), definitely before the end of the calendar year.
- **Kate** will post final notes from May meeting on SOC website.
- **Kate** will draft notes from today's meeting.
- **Kate** and **Perry** will prepare agenda for next meeting (11/10/20).

Next meeting is scheduled for 1:00 on Wednesday, Nov. 10, 2020. We will assume this will NOT be an in-person meeting but will again be remote due to COVID-19 isolation precautions.

4:00

End

Supplemental Meeting Materials: Revised Draft MOA, Q2 Staff Report with 2020 Budget Update

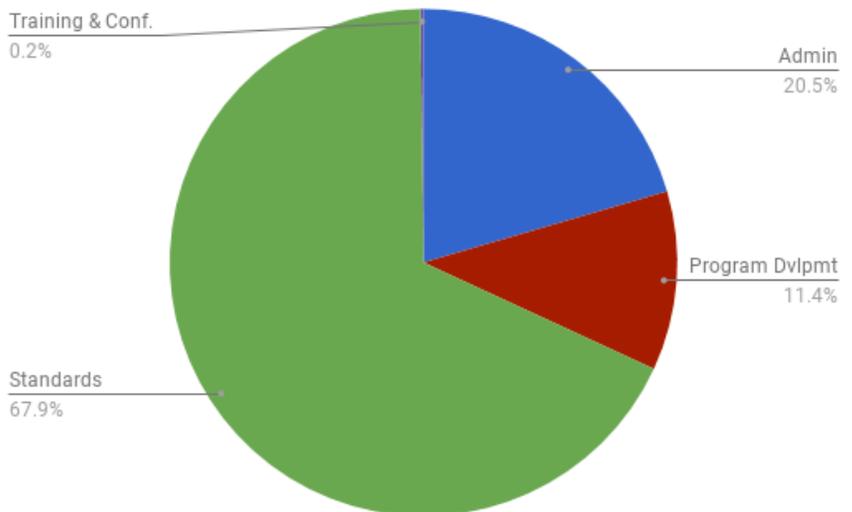
Staff Report for 2nd Quarter 2020 (Including updates through August 2020)

Activities of SOC Program Manager Kate Brunner

Standards

- DATCP 01 Verification of Depth to Bedrock (formerly known as Verification of Land Features):** Full process, new standard. Responses to Initial Review and Broad Review complete. All reviewers emailed and text with comments and responses was posted on SOC's public website. We had 138 comments from 13 reviewers Initial Review and 41 comments from 8 reviewers 79 comments by 15 reviewers during the Broad Review. Final text being confirmed by DATCP, and publication is expected very soon. Outreach will be to SOC agricultural listserv, WI Land+Water LCD and technical committee listservs, previous reviewers, and DATCP agricultural partners list. Further outreach and training also expected through webinars and conferences.
- DNR 1010 Proprietary Storm Water Filtration Devices:** Full process, new standard. This team work created three documents: technical standard, technical note (related to O&M), and a calculation spreadsheet. There were 41 comments from 8 reviewers during Broad Review. All Broad Reviewers were emailed updated draft text with comments and responses. DNR approved the standard and the final files were posted on DNR website in September 2020. Publication announcement sent to SOC urban listserv, WI Land+Water LCD and technical committee listservs, all previous reviewers, and DNR's GovDelivery. Further outreach and training expected through webinars and conferences.
- DNR 1061 Dewatering:** Webinar training on July 29, 2020. No further work anticipated at this time.
- DNR 1072 Horizontal Directional Drilling:** Full process, new standard. The team started meeting in October 2019. The team has started working through some details and writing related to the mitigation practices, though they still need to return to conversation on the overlapping relationships of risk factors and decisions for applying these mitigation practices.
- DNR 1008 Permeable Pavement:** Periodic (approximately annual) check-in with the team on 6/19/20 to discuss new maintenance research by USGS (in partnership with others). Some edits were discussed to both criteria and considerations, largely related to maintenance. No formal meetings planned at this time.
- NRCS Stream Restoration Standards (CPS 395, 580, 582, and 584):** Full process. The team split into subgroups to prepare edits to standards between meetings. Meetings consist of group presentations of proposed edits, and team feedback and discussion. Team is maintaining a quick pace of work.

2nd Qtr % SOC Program Manager Time by Program



SOC Program Development

- Coordinated and attended quarterly SOC advisory committee meeting on 5/19/20; and
- Acted as a liaison between agencies and county land conservation departments regarding technical standard issues, particularly through the WI Land+Water Technical Committee meetings on 4/13/20 and 6/9/20.

Outreach

- Provided SOC update in WI Land+Water's Spring 2020 e-newsletter.
- Updated SOC website content on homepage news items and team webpages;
- Maintained SOC listservs for standard-related announcements, added new members and corrected/updated information for inactive email addresses; and
- Submitted outreach email and solicited more photos for the WI Land+Water Technical Photo Gallery on Flickr.

Training & Conferences

- Attended WI Lakes Conference on 4/2/30 and 4/3/30;
- Attended UW Madison Water Symposium on 5/5/20; and
- Attended numerous webinars on virtual facilitation and maximizing engagement in remote teams.

Administration

- Tracked expenditures against 2020 budget;
- Completed 2nd Quarter expense reports and time sheets;
- Completed 1st Quarter reports for funders; and
- Prepared proposal for DNR 2021 contract;
- Participated in WI Land+Water staff meetings.

2020 Budget Update

SOC Budget and Year-to-date (Q1-Q2 2020)		
	2020 Q1-Q2 Actual	2020 Budget
Expense		
60000 · Audit	\$ -	\$ 568
62000 · Business Licensing & Insurance	\$ 835	\$ 800
63000 · Rent	\$ 3,063	\$ 5,500
Total 64000 · Professional Services	\$ 1,017	\$ 3,177
Total 65000 · Office Expenses	\$ 1,314	\$ 4,000
Total 66000 · Payroll Expenses	\$ 48,394	\$ 93,424
67000 · Prof. Development (L+W Staff)	\$ 330	\$ 1,800
74000 · SOC Team Meetings	\$ 1,088	\$ 7,725
Total 80000 · Conference	\$ 5,757	\$ 5,916
86000 · Training Program Events (excl. confer	\$ (186)	\$ 1,500
90000 · Networking (Partner Events)	\$ 74	\$ 750
Total 95000 · Outreach	\$ 519	\$ 2,100
Total Expense	\$ 62,206	\$ 127,260