



Standards Oversight Council (SOC)

Developing effective technical standards that protect Wisconsin's natural resources

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1010 Proprietary Storm Water Filtration Devices Standard Team

MEETING NOTES

Thursday, June 11, 2020 ▲ 1:00pm – 3:00pm ▲

Online meeting

1:00 Introduction (Kate)

Goal: Welcome back!

Attendance: Kate Brunner, Eric Rortvedt, Chris Allen, Jim Bachhuber, Jake Brunoehler, Adrienne Cizek, Jay Holtz, Philip Taylor, Nick Vande Hey, John Voorhees

Absent: Roger Bannerman, Judy Horwathich, Jan Kucher

Remote meeting can be more complicated to participate; you do have permission to speak and chime in. If you have something you'd like to discuss, please unmute yourself and interject at a pause. Kate will keep an eye on the Chat Box if you'd like to type your comment.

This meeting is to finalize Broad Review responses, get the standard ready for publication, and discuss post-publication outreach and training.

Substantial Broad Review Comments and Responses (Eric)

Goal: Discuss the substantial Broad Review Comments on the *Draft Technical Standard* and associated documents. Finalize written responses to comments.

The Broad Review by the public yielded 41 comments from 8 reviewers.

In late May, Eric emailed out some draft responses for the team review and comment. Some comments were received from team members before this meeting and will be considered. We'll focus on substantive comments today. A standard is not a static document and can be revised by DNR or a SOC team again as programs or technologies change.

We review the three documents (standard, tech note and spreadsheet) on-screen together and make edits in real-time to both the responses and our text. There are some minor editorial comments and edits made directly into the documents. Some key points are below:

Technical Standard:

- Team discusses some of the comments regarding use of WA and NJ programs.

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- Team discusses the modeling requirements, and revisits the sizing and maintenance under the generic model approach. Some clarifying language is added.
- Micron definition added.

Technical Note:

- We describe 2 different filtering processes: granular media filter versus other filter material (such as membranes, filter cloth, etc.). The word "granular" is added at first usage to clarify.
- Clarification added that the Tech Note does not address safety regarding O&M procedures. All safety issues (especially confined space entry) must comply with appropriate work place regulations. Standard already has language that all rules and regulations must be followed.

Spreadsheet:

- The spreadsheet tool will be locked so the user can only input at the designated spots. Team likes the idea of showing the formulas even for the locked cells so the user has background on how the numbers are calculated.
- The lookup table used in the calculations will be hidden; a chart may depict this information better. John will prepare a chart for insertion into the spreadsheet.

After the meeting, Eric will fine-tune some of the language the team discusses and email the files around one final time. Others at DNR will also review for publication approval.

Training and Communication (Team)

Goal: Identify methods for outreach after publication.

The targeted audience is largely consulting engineers and the device manufacturers and vendors. Final standard will be posted on SOC and DNR websites. As part of publication, there will be an announcement via email.

1. Kate will send the announcement to numerous listervs (SOC and WI Land+Water) as well as some associations like ASCE, NASECA, Fox Wolf Watershed, and WAFSCM. Kate will look into whether we can access the recent Waukesha Co Stormwater Symposium participants.
2. Team members will also forward on to their networks—friends, colleagues, clients, vendors.
3. DNR will host webinar training. We'll pursue continuing education credits for the live webinar which brings in more viewers, and we will also record it for later viewing. We likely won't have in-person training, especially in near future.

SOC Process for Team Completion (Kate)

Goal: Clarify how team members can provide input on future revisions. Team/process evaluation survey.

Kate will email the team members a link to a very brief online survey about the SOC process and this team specifically. Please take a moment to complete these to help make the process better in the future.

Confirm Action Items and Path Forward (Team)

Goal: Clarify any remaining responsibilities and timelines for final edits and submission for DNR approval.

Action Items:

- **John:** plot the Lookup Table on adjustment spreadsheet and send to Eric.
- **Eric:** minor wordsmithing, send to **Team** one more time for quick review (look for this in about a week),.
- When ready, **Eric** will then submit final documents for DNR management review and approval for publication.
- **Kate** emails each of the 8 reviewers with the written responses and edits.
- **Kate:** meeting notes for today.
- **Kate:** email end of team survey, **Team** to complete.
- **Team:** Let Kate and Eric know of any specific organizations/associations to pursue for outreach and/or training.
- **Kate** will coordinate announcements for publication and training (with Eric and other DNR and WI Land+Water staff).

3:20 **End**