



Standards Oversight Council (SOC)

Developing effective technical standards that protect Wisconsin's natural resources

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COUNCIL MEETING NOTES

Thursday, November 7, 2019 || 1:00 pm – 3:30 pm || DATCP, 2811 Agriculture Dr., Room 266, Madison, WI 53718

1:00 – 1:15 Welcome and Introductions

Meeting Attendees

- DATCP – Bart Chapman (in person), Matt Woodrow (phone)
- DNR – Bernie Michaud, Kim Gonzalez (sitting in for Mary Anne Lowndes and Gretchen Wheat)
- Extension – Chad Cook (phone)
- NRCS – Eric Hurley, Steve Becker
- WI Land+Water (County LCDs) – Perry Lindquist, Bruce Olson
- WI Land+Water – Kate Brunner, Matt Krueger

Gretchen Wheat has retired from DNR and there is expected to be further staff changes in agricultural side of DNR runoff section. Replacement DNR representation on this council is not yet determined.

Review previous action items

Previous action items were completed – the Technical Standards Assessment survey report was finalized with very few edits. The 2020-2021 work plan is underway, which we'll be discussing later today.

Team updates – See attached Staff Report for a summary. Additional discussion points below.

- **DATCP standards**
 - **01 Verification of Land Features (Full)** – Ongoing. Regular meetings continue, many decisions made. This team made a lot of progress in getting criteria language on paper, including some bigger decisions regarding sample densities. They are still working out how to incorporate geophysics into verification. The team has planned a field day to test various methods together. The late harvest, rain and now snow have delayed geophysical method testing and it's now scheduled late Nov.
- **DNR standards**
 - **1010 Proprietary Filtration Devices (Full)** – Ongoing – Initial Review expected this month. There is a technical standard and a technical note which specifies O&M. This team is done with writing for now and very close to starting Initial Review; may come as soon as tomorrow.
 - **1061 Dewatering (Modified)** – Ongoing. Broad review coming soon. Leader finished responses to 2nd round of Initial Review; responses will be sent out when Broad Review version is ready.
 - **1072 - Horizontal Directional Drilling (Full)** – Ongoing – Meetings started in October 2019. One meeting so far, covering a lot of basics since this team is a lot of people new to SOC.
 - **Training** – 1009 Rain Garden standard webinar next week. This training was prioritized based on the Tech. Standards Assessment survey results. Outreach announcing the training has been through DNR's GovDelivery, SOC's urban standard listserv, and SITCOM's newsletter and listserv. As part of

DATCP Matt Woodrow (920) 427-8505 Bart Chapman (608) 224-4608	WDNR Mary Anne Lowndes (CHAIR) (608) 261-6420	NRCS Eric Hurley (608) 662-4422 Steve Becker (608) 662-4422	UW Div of Extension Chad Cook (920) 232-1990	County LCDs Perry Lindquist (262) 548-7867 Bruce Olson (608) 785-9867	WI Land+Water Matt Krueger (608) 441-2677	WisDOT John Rublein (608) 246-7953 Daniel Schave (608) 264-8417	USACE Rebecca Graser (262) 641-6498
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training preparation, Perry Lindquist identified that the soil texture flow chart could be simplified. Kate has made note of the proposed simplification and will submit to DNR.

○ **NRCS standards**

▪ **No Standards Updated in 3rd Quarter 2019**

- Future NRCS standard work – timing and scope of upcoming updates, possibly including Integrated Pest Mgmt (under a new name), Nutrient Management, Streambank and Shoreline Protection (and related channel standards), conservation planting-related standards, Waste Transfer, and Composting. NRCS has been reviewing federal changes and identifying and prioritizing the needs for the WI state standards. After the federal standard is published, states are tasked with adopting or revising within one year. Steve Becker provides a handout with a table of all the standards recently published at the federal level or in various stages of review. This table highlights the NRCS standards on the engineering side which will likely involve SOC participation. The committee makes some adjustments on the process in the list as we clarify the steps in Minor, Modified, or Full.
- The responses to the SOC TSA survey indicated users had higher priority updates to 590 Nutrient Management, 580 Streambank, and 340 Cover Crops. Custodians consider these survey results for planning their work (in conjunction with internal needs like federal standards, budget, staff, and program priorities).
- Code 395 Stream Habitat Improvement and Management is the first priority expected to come to SOC under Modified Process. This standard is expected to be updated in conjunction with several other related standards for consistency. Kate will connect with Steve to review the next steps and go over the specifics of Kate's role. If a team is appropriate, she will advise on the team application and selection process.
- NRCS agrees they would benefit from Kate Brunner providing some training on the SOC process, similar to what is done at the New Employee Training day for partner staff. Kate and Eric will discuss and schedule.
- DNR and NRCS may work together to update Composting standard (or possibly the Technical Reference). The current 317 standard doesn't include details related to pathogen reduction, which is in the new NR151 targeted performance standards restricting manure spreading, and would need to be referenced for cost sharing in revised ATCP50. Pat Murphy (former NRCS State Con.) had reached out to Eric Hurley in past week, though this is more Engineering standard so Steve should be involved. Neither Pat nor Mary Anne Lowndes are present; Kate will prepare follow-up email to connect then with the others who have interests: Bernie Michaud at DNR, Eric and Steve at NRCS and Matt Woodrow at DATCP so they can all discuss and coordinate how to move forward.

2020-2021 Work Plan – This is a flexible document and priorities may change but this is still important for Kate and the public to understand what's coming up. Custodian agencies get SOC involved where appropriate, within their staff's and Kate's schedules.

- **Review draft 2020-2021 Work Plan** – DNR provided a re-prioritized list several weeks ago and that was incorporated into the draft work plan Kate emailed. There are several new standards. NRCS standards for work plan discussed earlier. Engineering list received in handout today from Steve. Ecological services list will be reviewed by Eric and his team; Eric will send the list to Kate. They are meeting in mid-December so it may not be finalized until then. Kate expects to finalize the 2020-2021 Work Plan in December 2019.
- **Confirm next steps to finalize work plan and Technical Standard Assessment (TSA)** – Very minor changes were made to the TSA report after comments received at last meeting. Kate will circulate final TSA report to this committee and post online for public access.

Financials & Budget

- Review Q3 financials – See Budget Update table attached. Spending is on-track for a balanced year. There are a couple areas where expenses are higher than expected, but there are many others where spending is less. With start of a new team in Oct., the team meetings expense category will be higher for Q4.
- Review draft 2020 budget – We review draft 2020 budget on-screen. This is slightly different from 202 budget presented in some of the grant applications, and it still is not final. WI Land+Water may need final adjustments due to things like payroll expenses, then the board is to approve it, along with all of the association's overall budget. No significant changes are expected to either income or expenses.
- Final budget is expected to be presented at the next committee meeting, along with the 2019 budget versus actual.

Scheduling 2020 meetings. No dates selected yet. **Kate** will resend Doodle poll; **full committee** should respond so we can get meetings on the calendar.

Review action items, next meeting agenda items

Action Items from this meeting:

Kate will connect with **Steve** to review the next steps to begin work on Code 395 Stream Habitat Improvement and Management, and go over the specifics of Kate's role.

Kate and **Eric** will discuss options for a SOC training at NRCS.

Kate will send email to connect appropriate parties to work out next steps to updating NRCS composting technical standard (or technical reference). Initial parties will include: Pat Murphy (former NRCS State Con.), Mary Anne Lowndes and Bernie Michaud at DNR, Eric Hurley and Steve Becker at NRCS, and Matt Woodrow at DATCP.

Eric will send the list of NRCS ecological services standards expected to have more substantial edits (i.e., Modified or Full Process) to Kate by mid-December, for incorporation into the SOC 2020-2021 Work Plan. **Kate** expects to finalize the 2020-2021 Work Plan in late-December 2019.

Kate will circulate final Technical Standard Assessment Results report to this committee and post online for public access.

Kate will resend Doodle poll to check availability for 2020 SOC committee meetings. **Full committee** should respond so we can get meetings on the calendar.

4:00 **End**

Supplemental Meeting Materials: Q3 Staff Report, Q3 Budget Update, Draft 2020-2021 SOC Work Plan

Staff Report for 3rd Quarter 2019 (7/1/19 – 9/30/19)

Activities of SOC Program Manager Kate Brunner

Standards

- **1010 Proprietary Filtration**

Devices: Full process. The team continued to meet and finished the draft for Initial Review of both the standard text and an accompanying technical note that provides detail on the O&M procedures. The team expects to submit the standard for Initial Review in November 2019.

- **1061 Dewatering:** Modified

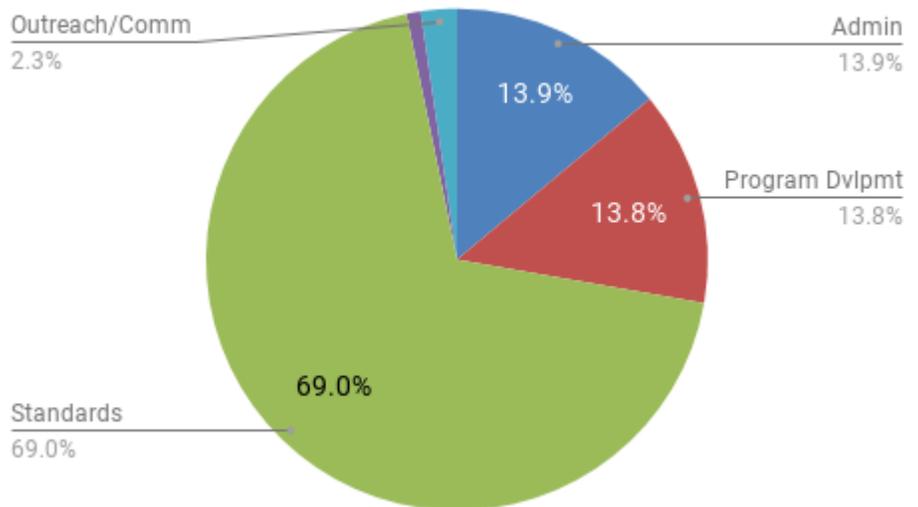
process, no team meetings. Second round of Initial Review was completed. The new Team Leader is finalizing responses to both rounds of Initial Review comments.

- **1072 Horizontal Directional Drilling:** Full process, new standard. The team started meeting in October. It's early but the team identified some key resources and the planned trajectory of the discussions.

- **01 Verification of Land Features:** Full process. The team continued to meet monthly delving into details of sample density with variations by depth. Incorporation of geophysics has been a complicating factor. At the December team meeting we expect to hear about some geophysical field testing and comparability of intrusive probing and geophysical techniques.

- **All DNR standards:** Consistency edits were made to all DNR standards with title and internal references changed to "Technical Standard" rather than "Conservation Practice Standards."

3rd Qtr % SOC Program Manager Time by Program



SOC Program Development

- Coordinated and attended quarterly SOC advisory committee meeting on 8/8/19;
- Acted as a liaison between agencies and county land conservation departments regarding technical issues, particularly through the WI Land+Water Technical Committee meeting on 8/13/19 and through WI Land+Water annual conference planning meeting with Technical and Professional Improvement Committees on 8/13/19;
- Compiled and summarized results of the biennial Technical Standards Assessment survey and prepared report for finalization; and
- Used results of the survey and Custodian priorities to draft the 2020-2021 Work Plan.

Outreach

- Attended the Basics of Agriculture training on 8/6/19 to review trends in water management and build relationships;

- Prepared SOC update for WI Land+Water October 2019 e-newsletter;
- Updated SOC website content on homepage news items and team webpages;
- Maintained SOC listservs for standard announcements, added new members and corrected/updated information for inactive email addresses; and
- Managed submissions for Technical Photo Gallery. Worked with WI Land+Water Communications Director to develop options for greater accessibility (e.g. easier searching options) and research options for transfer to Flickr.

Training & Conferences

- No standard-specific training performed via SOC during 3rd Quarter 2019. Began preparation with the Team Leader and SITCOM for a training webinar on DNR 1009 Rain Garden standard.

Administration

- Tracked expenditures against 2019 budget;
- Completed 3rd Quarter expense reports and time sheets;
- Completed 2nd Quarter reports for funders; and
- Participated in WI Land+Water staff meetings.

Budget Update

	Q1-Q3 2019 Actual	2019 Budget	% Remaining
Expense			
60000 · Audit	\$ 2,720	\$ 2,720	0%
62000 · Business Licensing & Insurance	\$ 827	\$ 800	-3%
63000 · Rent	\$ 4,375	\$ 5,250	17%
Total 64000 · Professional Services	\$ 540	\$ 1,150	53%
Total 65000 · Office Expenses	\$ 2,514	\$ 4,000	37%
Total 66000 · Payroll Expenses	\$ 67,818	\$ 90,606	25%
67000 · Prof. Development (L+W Staff)	\$ 171	\$ 1,800	91%
74000 · SOC Team Meetings	\$ 2,248	\$ 7,500	70%
Total 80000 · Conference	\$ 5,748	\$ 5,750	0%
86000 · Training Program Events (excl. conf	\$ -	\$ 1,500	100%
90000 · Networking (Partner Events)	\$ 9	\$ 750	99%
Total 95000 · Outreach	\$ 635	\$ 2,100	70%
Total Expense	\$ 87,604	\$ 123,926	29%