



# Standards Oversight Council (SOC)

Developing effective technical standards that protect Wisconsin's natural resources

131 W. Wilson Street, #601, Madison, Wisconsin 53703  
 (608) 441-2677 || Fax (608) 441-2676 || socwisconsin.org

## COUNCIL MEETING NOTES

Thursday, May 9, 2019 || 1:00 pm – 4:00 pm || NRCS, 8030 Excelsior Dr. Room #201, Madison, WI

### 1:00 Welcome

#### Meeting Attendees

- DATCP - Richard Castelnovo, Matt Woodrow
- DNR – Mary Anne Lowndes, Gretchen Wheat
- DOT – Dan Schave
- Extension – Chad Cook (phone)
- NRCS – Scott Mueller, Rhonda Foley, Steve Becker
- WI Land+Water, County – Perry Lindquist (phone)
- WI Land+Water – Kate Brunner, Matt Krueger

### Review previous action items

Previous action items were completed:

- Mary Anne and Richard – Confirmed both the team meetings and SOC advisory committee meetings will be announced in the public notice calendar. The Team Leaders are handling notices for their standard meetings as the agendas are prepared, Mary Anne is noticing the SOC advisory committee meetings. NRCS doesn't have a comparable system so Kate and Mary Ann will help notice those meetings via the DNR communications contact.
- Meeting locations and conference rooms set up for remainder of 2019. Future meetings will be on August 8, 2019 (at DNR), and November 7, 2019 (at DATCP).
- Kate – Kate compiled additional edits from the committee for the SOC Handbook and the Annual Report. Both were completed and published online.

**Team updates** - See attached Staff Report for a summary. Additional discussion points below.

#### o DNR standards

- **1008 Permeable Pavement** – Annual check-in meeting. USGS funding appears to be ending so the research is not expected to continue. Standard update not warranted at this time, though DNR may prepare another Tech Note to include details on maintenance and a clarifying diagram.
- **1009 Rain Garden** – Though the rain garden manual is currently digital only, many have expressed interest in hard copies and UW Extension Lakes is looking into this further for printing, storage and distribution through contacts at UW Stevens Point.
- **1010 Proprietary Filtration Devices (Full)** – Ongoing – Holding regular meetings, started making decisions and preparing written document. Team meeting yesterday was very productive and the written standard is now getting fleshed out.
- **1061 Dewatering (Modified)** – Ongoing. Broad review this spring. Internal DNR review is complete with some substantial suggestions. Departure of the team leader in early June may result in a bit of a slow down in the next steps, though DNR will assign a new team leader soon.

<b>DATCP</b> Richard Castelnovo (608) 224-4608 Matt Woodrow (920) 427-8505	<b>WDNR</b> Mary Anne Lowndes (CHAIR) (608) 261-6420 Gretchen Wheat (608) 264-6273	<b>NRCS</b> Eric Hurley (608) 662-4422 Scott Mueller (608) 662-4422	<b>UWEX</b> Chad Cook (920) 232-1990	<b>County LCDs</b> Perry Lindquist (262) 548-7867 Bruce Olson (608) 785-9867	<b>WI Land+Water</b> Matt Krueger (608) 441-2677	<b>WisDOT</b> John Rublein (608) 246-7953 Daniel Schave (608) 264-8417	<b>USACE</b> Rebecca Graser (262) 641-6498
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- **NRCS standards**
  - **No Full Process or Modified Process Standards Updated in 1<sup>st</sup> Quarter 2019** – Any NRCS standards coming to SOC soon? NRCS still isn't sure when the new system will be rolled out. Kate provided some information to Eric Hurley on how to start a new team since it looks like the federal 590 will be out soon.
  - **Minor Process edits to NRCS 313, 520, 521, 522, and 561**
  - Update on standard process changes – Timeline is still not known, though WI is expected to be one of the earlier states to migrate to the new data management system. Rhonda Foley is engineering admin who will be helping with NRCS details and input.
- **DATCP update**
  - **01 Verification of Land Features (Full)** – Ongoing. Three meetings to date. Team has identified key issues and started gathering research and documentation. DATCP refined sideboards. It's still early stages of the team meetings but the team has learned a lot and identified some important issues.

## Financials & Budget

- Review Q1 financials – See Budget Update table attached.
  - Too early to really predict annual trajectory though no out-of-range line items.
  - We have budget line for in-person training which was initially set up for 313 trainings in late 2017. Though in-person training is not typically directly part of SOC (or the Program Manager work) and is not expected in near-term future, there would likely be larger training push with rollout of DATCP Standard 01 (in 2020). Training is at discretion of the custodians and budget was maintained in 2019 in the event the need arises. It could be used with standard-related training through SITCOM as well.
- 2019 county contributions
  - County contributions were \$6,200, higher than the \$5,000 estimate in the budget. This money will be held in a reserve fund, separate from WI Land+Water account and from SOC endowment account.
  - WI Land+Water Executive Board is still working on details of access/spending policy for the reserve and endowment accounts. This SOC committee will be part of the process in some form with notification or possibly approval to use funds.

## Technical Standards Assessment -

Review and amend the survey questions, how/where to distribute

- We review questions from last survey (2017) on-screen. Questions on SOC guiding principles and general SOC performance will be deleted—they were one-time information and not as enlightening as hoped. **Kate** will review 2017 survey results to confirm recollections.
- **Kate** will also review the meeting minutes from when 2017 results were reviewed for insight on potential changes or new questions. She will email findings to this committee by the end of this week.
- **Kate** will email the revised survey to this SOC committee for comment by all. If there are changes, DNR will need to have their social scientist review and help adjust wording for clarity.
- Survey will be online via Survey Monkey.
- Distribution list will be similar to last survey—available and applicable listservs at SOC, WI Land+Water, DNR GovDelivery, DATCP and NRCS. Introduction email will provide a summary on what SOC is, and request that recipients forward the survey on to their colleagues and wider network to help spread the word. Kate has access to distribution list from last survey as a starting point.
- NRCS and DNR have already started identifying which standards are slated for review. **Scott** (NRCS) and **Mary Ann** (DNR) will send Kate a list of their agency's respective standards by the end of May.
- Timeline: release survey in mid-June for 1 month. Results will be summarized and ready to be discussed at next SOC committee meeting on Aug. 8.

## Review action items, next meeting agenda items

Next meetings: August 8, 2019 (at DNR Central Office), November 7, 2019 (at DATCP)

### Action Items:

**MaryAnne** – Provide Kate with list of DNR standards planned for revisions in next 2 years (for survey).

**Scott** – Provide Kate with list of NRCS standards planned for revisions in next 2 years (for survey).

**Kate** –

- Finalize 2/7 meeting minutes and post.
- Review committee meeting minutes from late 2017 (when the previous Technical Standards Assessment survey results were discussed) to confirm data from questions regarding SOC Guiding Principles were not critical, and to identify potential changes to survey. Send findings to the committee.
- Finish edits to draft Technical Standards Assessment and recirculate for final approval. Pursue completion and distribution in mid-June.

**3:00 End**

Supplemental Meeting Materials: Q1 Staff Report, Q1 Budget Update, Draft Technical Needs Assessment



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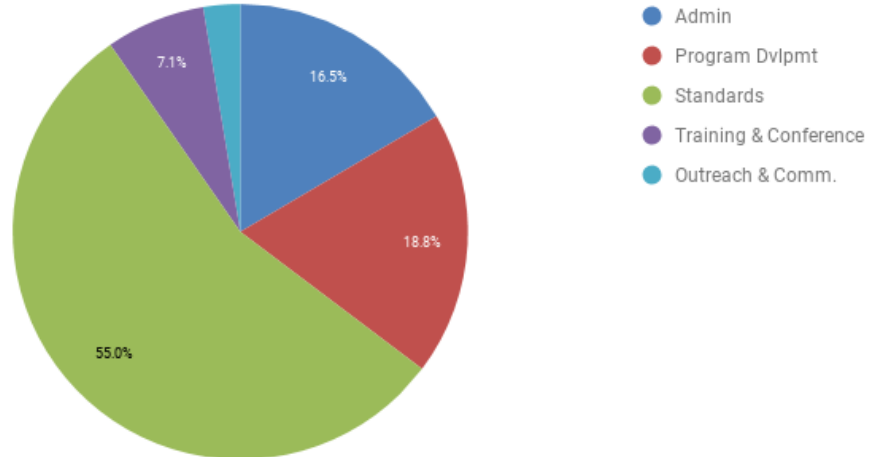
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## Staff Report for 1/1/19 – 3/31/19

Activities of SOC Program Manager Kate Brunner

### Standards

1st Qtr % Program Manager Time by Program



- **1008 Permeable**

**Pavement:** Coordinated for and attended annual check-in meeting on 2/26/19 to review 2018 research by USGS and implications to standard.

- **1009 Rain Gardens:**

Homeowner's manual published in January 2019, with outreach via listservs and direct

contract with universities and relevant organizations. There are no plans to print hard copies at this time, though UW Extension Lakes has reached out.

- **1010 Proprietary Filtration Devices:** The team continued to meet regularly and has made some decisions about the approach of the standard. We continued discussions about programs in other states and how to use existing data to apply to WDNR standard particle size distribution requirements. Team will be starting to prepare text in 2<sup>nd</sup> quarter with Initial Review planned for 3<sup>rd</sup> quarter.

- **1061 Dewatering:** Modified Process, no team meetings. Initial review comment and response completed in 1<sup>st</sup> quarter with standard submitted for internal DNR comments. Comments being addressed and Broad Review expected 2<sup>nd</sup> quarter—when that version of the standard is ready, I'll respond to individual reviewers.

- **01 Verification of Land Features:** Team meetings started in February and have been productive. Team getting to know each other but appears to be a good balance of viewpoints. Team has identified key issues and started gathering research and documentation. DATCP refined sideboards to confirm that data management and mapping will not be part of the standard.

### SOC Program Development

- Performed routine update to the SOC Technical Standards Process Handbook, including soliciting comments from SOC advisory committee;
- Coordinated and attended quarterly SOC advisory committee meeting (2/7/19);
- Acted as a liaison between agencies and county land conservation departments regarding technical issues, particularly through the WI Land+Water's Annual Conference on 3/13/19 to 3/15/19, WI Land+Water Technical Committee meeting on 3/29, and at NRCS State Technical Committee meeting on 2/14/19.

### Outreach

- Prepared and distributed SOC Annual Report;
- Presented overview of SOC and DATCP standard at WAPAC meeting on 1/17/19;

- Updated SOC website content on homepage news items, team pages, and events calendar;
- Maintained SOC listservs for standard announcements, added new members and corrected/updated information for inactive email addresses;
- Managed submissions for Technical Photo Gallery. Compiled submittals and discussed questions and sought approval from Tech Committee delegation for photo review.

**Training & Conferences**

- Attended NRCS training for new document management system and standard preparation on 2/6/19 and 2/7/19.

**Administration**

- Finalized 2019 draft budget;
- Prepared 2018 year-end financial report;
- Completed 1<sup>st</sup> quarter expense reports and timesheets;
- Completed 4<sup>th</sup> quarter reports for funders;
- Continued work toward DATCP 2019 contract;
- Participated in WI Land+Water staff meetings.

**Budget Update for 1/1/19 – 3/31/19**

	<b>Q1 2019</b>	<b>2019 Budget</b>
<b>Expense</b>		
<b>60000 · Audit</b>	\$ -	\$ 2,720
<b>62000 · Business Licensing &amp; Insurance</b>	\$ 453	\$ 800
<b>63000 · Rent</b>	\$ 1,750	\$ 5,250
<b>Total 64000 · Professional Services</b>	\$ 185	\$ 1,150
<b>Total 65000 · Office Expenses</b>	\$ 534	\$ 4,000
<b>Total 66000 · Payroll Expenses</b>	\$ 21,120	\$ 90,606
<b>67000 · Prof. Development (L+W Staff)</b>	\$ -	\$ 1,800
<b>74000 · SOC Team Meetings</b>	\$ 682	\$ 7,500
<b>Total 80000 · Conference</b>	\$ -	\$ 5,750
<b>86000 · Training Program Events (excl. conf</b>	\$ -	\$ 1,500
<b>90000 · Networking (Partner Events)</b>	\$ -	\$ 750
<b>Total 95000 · Outreach</b>	\$ 419	\$ 2,100
<b>Total Expense</b>	<b>\$ 25,141</b>	<b>\$ 123,926</b>