



Standards Oversight Council (SOC)

Developing effective technical standards that protect Wisconsin's natural resources

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1010 Proprietary Filtration Devices Standard Team

MEETING AGENDA

Wednesday, August 1, 2018 ▲ 9:00am – 3:30pm ▲

DNR Service Center, 3911 Fish Hatchery Road, *Gathering Waters* Conference Room, Fitchburg, WI

9:00 Welcome & Introductions (Kate, Team)

Goal: Familiarize team with other members and their experience related to this standard.

9:30 SOC Process, Team Responsibilities (Kate, Eric, Mary Anne)

Goal: Establish understanding of SOC process & member expectations

10:00 Group Agreements and Decision-Making (Kate)

Goal: Allow group to develop a common understanding of how we'll operate as a group and have an opportunity to further define member expectations.

10:15 Break

10:30 Current Resources, Goals & Sideboards (Eric, Mary Anne, Roger)

Goal: Provide an overview of the current process of reviewing filtration devices to determine whether to allow them to be used, including the objective of this new standard, how it will be used and by whom, and why it is being created. Define mission & set sideboards.

11:00 Key Issues for Standard (Eric, Kate)

Goal: Gather input from team on criteria or themes expected to be important and/or challenging.

12:00 Lunch, provided

12:30 Prioritize Issues (Kate)

Goal: Agree on the order in which standard sections will be addressed, and identify steps to tackle the first item(s).

1:00 Research & Presentation Needs (Kate)

Goal: Of the highest-prioritized topics, identify issues that will need research, or presentation of research, prior to revision, and identify potential presenters.

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1:30 *Break*

1:45 **Team Timeline and Meetings** (Eric, Kate)

Goal: Set timeline for drafting, reviewing, and completing the standard. Establish meeting frequency, future dates & location.

2:15 **Next Meeting Topics** (Kate)

Goal: Identify and understand the topics, concerns, and goals for next meeting.

2:45 **Plan of Action** (Kate, Eric)

Goal: Review Action Items and agenda items for next meeting.

3:00 **End**