



# Standards Oversight Council (SOC)

Supporting Technical Standards for Urban and Rural Soil and Water Conservation

702 E. Johnson Street, Madison, Wisconsin 53703  
(608) 441-2677 || Fax (608) 441-2676 || [soc@wlwca.org](mailto:soc@wlwca.org) || [socwisconsin.org](http://socwisconsin.org)

## DRAFT COUNCIL MEETING NOTES

Tuesday, November 5, 2013 || 9:00am – 12:30pm || DATCP, Room 266

Attendees: Jim VandenBrook, Richard Castelnovo, Gretchen Wheat, Mary Anne Lowndes, Gini Knight, Bruce Olson on the phone.

### Updates

- Reviewed action items from [August 8, 2013 meeting notes](#). Re-added the first action item about asking JR and Scott about DNR having access to CAD drawings in a changeable format (in CAD) versus pdf format.
- Answered questions on Staff Report & Budget.
- Receive updates from Council members (update with Inter-agency Training committee)
  - Four curriculum teams have started meeting.
  - WLWCA has a new Office Manager, Kim Warkentin, and a new staff position, Training & Outreach Specialist, Brooke Weber
  - SOC's role in Training – supporting Custodian in delivering training on newly revised standards. Webinars could be a first-step, the low-hanging fruit, to cover more general information. Face-to-face or in-field training will provide more specialized training.

### Team Updates

- Nutrient Management – recent/upcoming meetings: Nov 12, Dec 19, Jan 21, Feb 13
  - Working through nitrogen management issues; discussing and beginning to make progress on larger technical issues, getting into winter spreading
  - Team is past the storming phase, and into the 'forming' phase, allowing smaller work groups to make progress outside of team meetings, locating research and refining recommendations to bring back to the team for further consideration.
  - The smaller work groups may become the substitute for the "team leader".
  - Paul Zimmerman from Farm Bureau was a substitute for Joe Bragger at one of the meetings, and will continue to be Bragger's substitute when Joe is unable to attend.
- Permeable Pavement – next meetings: Dec 11
  - Team drafted responses to all initial reviewers comments and finalized the draft standard for broad review, occurring simultaneously with DNR guidance comments from Nov 5 to Nov 27<sup>th</sup>
  - Team will meet in December to review all comments and plans to have a final draft standard for DNR by February
- Other EZ Process standards
  - NRCS Filter Strip – Terry Kelly is leading this standard revision, has revised draft of the standard, and is interested in process for receiving comments/input.

WI Department of Agriculture, Trade and Consumer Protection • WI Department of Natural Resources •  
Natural Resources Conservation Service • University of WI Extension • WI Land & Water Conservation Association

**DATCP**  
Richard  
Castelnovo  
(608) 224-4608

**WDNR**  
Gretchen Wheat  
& Mary Anne  
Lowndes  
(608) 264-6273

**NRCS**  
Pat Murphy &  
John Ramsden  
(608) 662-4422

**UWEX**  
Ken Genskow  
(608) 262-8756

**WLWCA Reps**  
Perry Lindquist  
(262) 548-7867  
& Bruce Olson  
(608) 785-9867

**WLWCA Staff**  
Jim  
VandenBrook  
(608) 441-2677

- WDNR Storm Drain Inlet Protection for Construction Sites – DNR Storm Water Engineer, Ryan Lentz, will lead this standard revision. He has begun revising the standard.

### Staff Evaluation

The attendees discuss staff evaluation responses and provided input on future performance goals and revisions to the PD. In the future, the form may be more simplified to encourage more participation in evaluation. The key role and top priority of this position is to ensure timely, appropriate revision and maintenance of Wisconsin's technical standards. Although this position is working on other aspects of the SOC program, 60% of staff time will remain devoted to standards revision and working with teams. The SOC Program Manager (title changed at meeting) will need work closely with Custodians to make sure there are staff and resources available to continue standard maintenance.

Jim will revise staff evaluation and PD with comments from discussion and send to the Council.

### SOC Brochure & Full Process

The group reviewed and provided recommendations for the revised SOC brochure and Full Process steps.

- Gini will make revisions to brochure and print. She will continue working with Council members to determine where the targets outlets are for the brochure and who should be receiving them.
- LCC Supervisors (400), County Staff, Ag groups, Conference attendees, NASECA conference, etc

### 2014 - 2016 Work Plan

The current draft 2014 – 2016 Work Plan was reviewed and edits were provided to the additional sections that mirror the PD and staff reports, including SOC Process, Outreach, Training, and Admin.

- Gini will make discussed revisions to Work Plan and work with NRCS to complete list of planned standard revisions with proposed processes.

### Future Leadership of SOC

The group discussed the importance of maintaining strong leadership representation on the Council.

- The attendees recommended that all SOC representatives include their participation on the Council in job description, this is particularly true for the agencies. JR and Pat should look into this.
- The Council also feels that maintaining communication with NRCS State Conservationist will be very important, and attending the State Tech Committee meetings will be one way of doing that.

### 2014 Meetings

The Council will continue to meet quarterly (late Feb, May, Aug, Nov), and can call additional meetings if needed.

- Gini will send a doodle poll for scheduling dates.

### Supplemental Meeting Materials Provided

1. Team Updates
2. Staff Report
3. 3<sup>rd</sup> Quarter SOC Year-to-Date vs. Budget
4. Draft 2014 – 2016 Work Plan
5. SOC brochure

WI Department of Agriculture, Trade and Consumer Protection • WI Department of Natural Resources •  
Natural Resources Conservation Service • University of WI Extension • WI Land & Water Conservation Association

**DATCP**  
Richard  
Castelnuovo  
(608) 224-4608

**WDNR**  
Gretchen Wheat  
& Mary Anne  
Lowndes  
(608) 264-6273

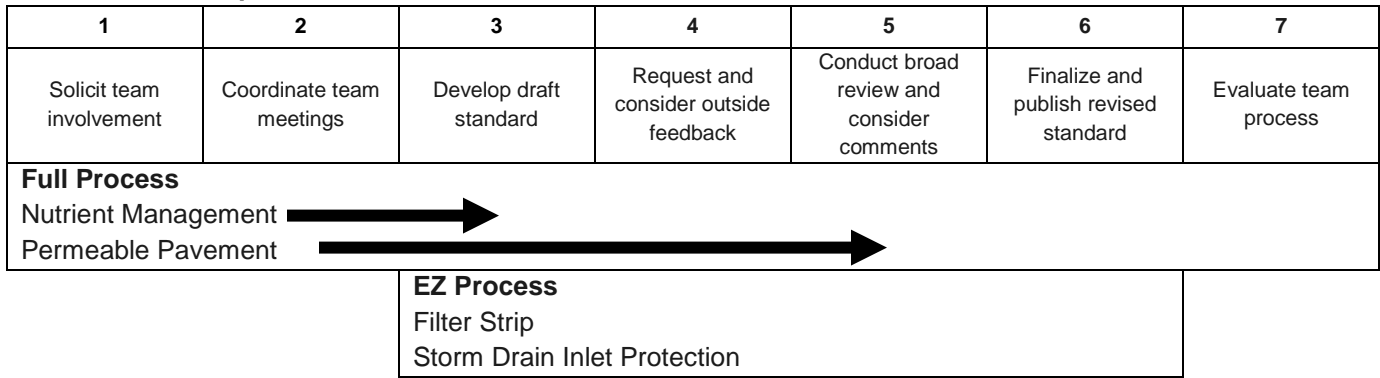
**NRCS**  
Pat Murphy &  
John Ramsden  
(608) 662-4422

**UWEX**  
Ken Genskow  
(608) 262-8756

**WLWCA Reps**  
Perry Lindquist  
(262) 548-7867  
& Bruce Olson  
(608) 785-9867

**WLWCA**  
Jim  
VandenBrook  
(608) 441-2677

## SOC Process Steps



## Action Items

- Gretchen will ask JR and Scott about available CAD drawings. Can DNR have access to the existing erosion control drawings in CAD and can they revise them for storm water practices and make them available to consultants? DNR would prefer to re-post them on the DNR website.
- Gini will work on creating a SOC Process webinar on the website for anyone to access, particularly County employees for CEUs
- Gini will talk with Pat and JR about NRCS training needs, and asking if providing logistical support would be helpful.
- Gini will go to GEF2 for Runoff Mgmt meeting. 4<sup>th</sup> tues of each month.
- Jim will finalize comments on PD and evaluation, then resend to the Council.
- Gretchen to look into DNR program management courses for Gini.
- Gini will attend one of the DNR CAFO workshops in February.
- Gini will make revisions to brochure and print.
- Gini will make discussed revisions to Work Plan and work with NRCS to complete list of planned standard revisions with proposed processes.
- NRCS should complete the Work Plan with standards that are scheduled to be revised in the upcoming two years and designate which process to be used for each standard revision.
- All Council members should consider adding language into their PD regarding participation on the Council, particularly agencies.
- Purchase goto meeting software to enhance interactivity of conference calls.
- Gini will send out Doodle Poll for scheduling 2014 meetings.

WI Department of Agriculture, Trade and Consumer Protection • WI Department of Natural Resources •  
 Natural Resources Conservation Service • University of WI Extension • WI Land & Water Conservation Association

**DATCP**  
 Richard  
 Castelnuovo  
 (608) 224-4608

**WDNR**  
 Gretchen Wheat  
 & Mary Anne  
 Lowndes  
 (608) 264-6273

**NRCS**  
 Pat Murphy &  
 John Ramsden  
 (608) 662-4422

**UWEX**  
 Ken Genskow  
 (608) 262-8756

**WLWCA Reps**  
 Perry Lindquist  
 (262) 548-7867  
 & Bruce Olson  
 (608) 785-9867

**WLWCA**  
 Jim  
 VandenBrook  
 (608) 441-2677